

COMPUTER DUCATION

Govt. Recognized AN ISO 9001 : 2015 CERTIFIED BOARD



Course Duration 3 MONTHS

TALLY PRIME WITH GST

- · Basics of Accounting,
- · Accounting Principles,
- · Golden Rules of Accounting,
- Tally Fundamentals,
- · of Accounts, Accounting
- Masters, Inventory Masters.
- · Units of Measures,
- Accounting Vouchers,
- · Debit Note / Credit Note,
- Inventory Vouchers, Stock
- Journal / Physical Stock,
- Stock Summary, Trial
- Balance, Profit & Loss
- Account, Balance Sheet

- Interest Calculations, Stock
- · Categories, Order Processing,
- Batchwise Details,
- Manufacturing Journal,
- · Additional Cost of Purchase.
- Multiple BOM, Voucher
- · Class, Budgets and Controls,
- · Cost Category, Multiple
- · Currencies, Stock Valuation
- · Methods, Bank
 - Reconciliation
- Statement, F11 Features
- F12 Configuration, Security

- · Scenario Management,
- Optional / Post Dated
- · Vouchers, Reversing Journal,
- · Price List, Re Order Levels,
- Alternate / Compound UOM.
- Export of Data, Import of
- Data, Export Formats, **ODBC**
- in Tally, Consolidation / **Split**
- of Accounts, Company
- Printing, Using Phonetic
- · Keyboard Layout, Bill

- · Statutory Info, Exception
- · Reports, Statistics, Cash Flow
- and Funds Flow, Intro. to GST/
- · Model of GST, GST
- Classification, GST Master
- · Stock Creation, GST Different
- Tax Rate, GST Invoice / **GST**
- Report, GST Challans /
- · Returns, TDS (Tax Deducted
- at Source), TCS (Tax Collected
- at Source), POS (Point of
- Sale), Payroll, Income Tax,